

Job Seeker Name		Site	
Job Seeker ID		Consultant	
Job Search Period (<i>Job Search efforts must be submitted within these dates</i>)			

Use this form to record monthly job search efforts, alternatively this can be done online via the Workforce Australia Website:

<https://www.workforceaustralia.gov.au/>

Job #	Business Name	Business Contact Details	Job Description	How did you find the job?	Method of Contact	Date of Contact
e.g.	ABC Corporation	00 9999 9999	Receptionist – Full Time	Seek/Newspaper	Online/Phone	01/01/2024
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This document must be completed and returned to us by the end of the *Job Search Period* via:

Email			
Or, in person to	Site Name		Site Address